

The following general and specific terms govern birthday parties at Columbia Association (CA) facilities.

## PART 1 – General Terms and Conditions

### A. Birthday Party Package Includes:

- All Set Up and Routine Clean Up of food and paper products
- Happy Birthday Cake with Child's Name (as specified in Part 2 of this agreement)
- Food and Beverage (as specified in Part 2 of this agreement)
- Invitations (minimum 10, maximum based on specified party)
- Paper Products for each party participant
- Activities (dependent on the type of party specified in Part 2 of this agreement)

### B. Birthday Party Fee Structure:

Fees are based on the CA membership status of the birthday child.  
 Fees are based on party type and individualized requests (as specified in Part 2 of this agreement).

The minimum charge for any party is for 10 child participants. The maximum number of participants varies depending on party type.  
 A deposit of the 10-child minimum charge must be paid at the time of signing this agreement.  
 The balance of the payment due must be paid by the end of the party.

### C. Cancellations/Refunds/Rescheduling:

In the case of unforeseen circumstances such as power outage or inclement weather, CA reserves the right to close the facility. If the facility is closed during the scheduled party time, the party may be rescheduled by the person identified below as booking the party and the signer of this agreement ("the signer") or CA will refund the amount paid for the party.

The signer may cancel or reschedule with a minimum of 14 days notice (prior to the date of the party). If at least 14 days is given to CA, the deposit will be refunded minus a \$50 service charge. If less than 14 days notice is given to CA, the deposit will not be refunded.

CA reserves the right at all times to cancel this agreement. If the agreement is cancelled by CA, CA's only obligation is to refund any fees actually paid to CA under this agreement.

### D. Use of the Columbia Association Facilities:

Persons using CA facilities do so at their own risk and release CA from any claims, actions, damages and liabilities arising out of their use of the CA facilities and equipment. Non-CA member parents of birthday party guest participants are welcome to enjoy the lounge areas of the facilities during the party.

Birthday party participants whose behavior is aggressive or potentially harmful in nature, or who may pose a safety risk in any way as solely determined by the CA staff, will be required to be removed from the party area and/or facility. In such a case it is the responsibility of the signer to assure that the individual is removed.

For parties that include swimming: The participants must demonstrate a safe swimming ability in order to participate in aquatic activities.

With the exception of CA's Outdoor Pools, food and beverages may not be brought into any CA facility.

CA will not be held responsible for lost, stolen, or damaged personal property of any kind.

Birthday Child's Name \_\_\_\_\_ Age on Birthday \_\_\_\_\_

Birthday Child's Membership Number \_\_\_\_\_ CA Resident  Yes  No

Party Type \_\_\_\_\_ Party Date \_\_\_\_\_

Party Time \_\_\_\_\_ to \_\_\_\_\_

Birthday Party Coordinator/Assistant \_\_\_\_\_ Phone \_\_\_\_\_

The signer of this agreement assumes the responsibility of assuring that party participants are released to a parent/guardian or authorized person and must wait until all party participants have been properly released.

The party area(s) must be left in the same good condition and repair it was at the beginning of the party. The signer of this agreement agrees to reimburse CA for any and all expenses involved in repairing or restoring the area(s) and any contents, structures, or objects therein to the condition required by this Agreement.

Deposit \_\_\_\_\_ Type of Payment \_\_\_\_\_ Receipt # \_\_\_\_\_  
 (cost for first 10 children)

Name (of Person Booking Party) \_\_\_\_\_

Address \_\_\_\_\_

Phone (Home) \_\_\_\_\_ (Work) \_\_\_\_\_

E-mail \_\_\_\_\_

**I acknowledge, accept and agree to the terms set forth in this Birthday Party Agreement.**

Signature \_\_\_\_\_ Date \_\_\_\_\_





# BIRTHDAY PARTY Agreement

## PART 2 – Specific Terms and Options Columbia Ice Rink

Birthday Child's Name \_\_\_\_\_ Age on Birthday \_\_\_\_\_

Birthday Child's Membership Number \_\_\_\_\_

Party Date \_\_\_\_\_ Party Time \_\_\_\_\_ Approx. Eating Time \_\_\_\_\_

Your Birthday Party will be held in the following area(s)  Private Room, \$40  Arena  Locker Room

Birthday Child:  Never Skated  Skating Without Lesson  Has Taken Group Lesson

Deposit - 10 children: (circle one) CA Member, \$150 CA Resident with Card, \$168 Non Member, \$185

Payment Type: (circle one) Cash Check Visa MC DISC AMX

Gift Certificate \$ \_\_\_\_\_ Coupon \_\_\_\_\_

Receipt # \_\_\_\_\_ Team Member \_\_\_\_\_ Date \_\_\_\_\_

### Number of Participants:

Total Number of Participating Children \_\_\_\_\_

Less Number of Children Paid .....-10

Remaining Number of Children \_\_\_\_\_

Fee for Remaining Children .....\$12 each x \_\_\_\_\_ = \$ \_\_\_\_\_

**Total Due for Remaining Children** .....\$ \_\_\_\_\_

### Party Options:

#### Cheese Pizzas Included

Additional Cheese Pizza .....\$12 each x \_\_\_\_\_ = \$ \_\_\_\_\_

Additional Toppings .....\$1 each x \_\_\_\_\_ = \$ \_\_\_\_\_

#### Hot Dogs Included

Additional Hot Dogs .....\$1.75 each x \_\_\_\_\_ = \$ \_\_\_\_\_

#### Beverages Included – Type: \_\_\_\_\_

Additional Pitcher .....\$2 each x \_\_\_\_\_ = \$ \_\_\_\_\_

Type \_\_\_\_\_

#### One Standard Cake Included (1/4 Sheet)

Larger Cake .....\$12 .....\$ \_\_\_\_\_

Private Room .....\$40

Group Instruction .....\$50/half hour \_\_\_\_\_ = \$ \_\_\_\_\_

(Group of 10 maximum. Over 10, \$5 extra per person.) Instructor \_\_\_\_\_

**Total Payable by End of Party** .....\$ \_\_\_\_\_

### Cake Selection: (circle one in each row)

**Cake:** Chocolate Yellow White

**Frosting:** Chocolate White

**Decorations:** Balloons Flowers

**Name on Cake** \_\_\_\_\_

### Helpful Information:

Gratuities are not included in the party price.

Parents and grandparents of the birthday child are welcome to stay with the party.

Dress warmly.

Bring gloves.

Bike helmets required for children under 6 years.