

# **Minutes of the Board of Directors Meeting August 11, 2011**

Approved: August 25, 2011

A meeting of the Columbia Association Board of Directors was held on Thursday, August 11, 2011, at 7:32 p.m. at the Columbia Association building. Present were the Chair, Michael Cornell, and members Alex Hekimian, Ed Coleman, Phil Kirsch, Tom Coale, Andy Stack, Cynthia A.S.H. Coyle, Shari Zaret, and Gregg Schwind (at 8 p.m.); and Staff Liaisons Rob Goldman, Valerie Barnard, Susan Krabbe, and Chick Rhodehamel; and President Phillip Nelson.

**2. Board Monitoring Form** The Board monitoring form will be sent via email in the morning.

**3. Announcement of Closed/Special Meetings Held/to be Held** There were three closed meetings to report:

- (a) The Architectural Resource Committee held a closed meeting on Monday, July 11, 2011, to discuss new and ongoing covenant cases. The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property § 11B-111 (4) (iv) consultation with staff personnel, consultants, attorneys, or other persons in connection with pending or potential litigation. The vote to close was 3-0-0, with members Michelle Miller, Denis Ellis, and Carol MacPhee all voting for closure. The meeting was closed from 1:10 p.m. until 1:35 p.m.
- (b) The Audit Committee held a closed meeting on Tuesday, July 19, 2011. The closed meeting is authorized under the Maryland Homeowners Act, Md. Code, Real Property § 11B-111 (4) (i) discussion of matters pertaining to employees and personnel; and, (iv) consultation with staff personnel, consultants, attorneys, or other persons in connection with pending or potential litigation. The vote to close was 4-0-0, with members Alex Hekimian, Andy Stack, Phil Kirsch, and James Young all voting for closure. The meeting was closed from 7:45 p.m. until 8:27 p.m.
- (c) The Risk Management Committee held a closed meeting on Thursday, July 28, 2011. The closed meeting was authorized under the Maryland Homeowners Act, Md. Code, Real Property § 11B-111 (4) (iii) consultation with legal counsel on legal matters; (iv) consultation with staff personnel, consultants, attorneys, or other persons in connection with pending or potential litigation; and, (vii) compliance with a specific constitutional, statutory, or judicially imposed requirement protecting particular proceedings or matters from public disclosure. The vote to close was 4-0-0, with members Phil Nelson, Suzanne Waller, Susan Krabbe, and Phil Kirsch all voting for closure. The meeting was closed from 6:10 p.m. until 7:20 p.m.

**4. Approval of the Agenda**

**Action:** Ms. Coyle moved to approve the agenda and Mr. Coale seconded. Mr. Hekimian asked that item 9.(a)1.(a), Scope of Work for Lakefront Concept Process, be deleted from the agenda—it will be rescheduled. Mr. Goldman asked that item 9.(b)1.(a), Update on Friends

of Columbia, be moved up and be addressed between items 9.(a)1.(b) and (c)., to accommodate Michelle Miller. The agenda was unanimously approved as amended.

Vote: 8-0-0

For: Mses. Zaret and Coyle; and Messrs. Cornell, Hekimian, Coleman, Kirsch, Coale, and Stack

Against: None

Abstain: None

## **5. Approval of Minutes**

**July 28, 2011**

**Action:** Ms. Coyle moved to approve the minutes of July 28, 2011, and Mr. Coale seconded. The minutes were approved as presented.

Vote: 7-0-1

For: Ms. Coyle; and Messrs. Cornell, Hekimian, Coleman, Kirsch, Coale, and Stack

Against: None

Abstain: Ms. Zaret (she was not present at that meeting)

## **6. Resident Speakout** There were three residents for Resident Speakout.

- (a) Richard Knight of Donleigh [outside Columbia] expressed his desire to move his carousel from downtown Baltimore to Symphony Woods.

Mr. Schwind arrived at 8 p.m.

- (b) Tom Scott of Wilde Lake, spoke on behalf of ABC, Alliance for a Better Columbia, and asked that CA compile and make available to the public, an inventory of all CA open space.

- (c) Russ Swatek of Long Reach spoke about possible Board committee structure changes.

## **7. Chairman's Remarks** Mr. Cornell reported that former Board member Kathleen Dragovich's mother had died, and that current Board member Suzanne Waller had been admitted to the hospital that afternoon.

## **8. Recommendations for Board Action**

### **(a) Consent Agenda**

#### **1. Approval of Appointments to the Long Reach Architectural Committee**

There being no objections, the appointments of Henry Dagenais, Karen Hitcho, Edward T. Coleman, and William H. Jones to the Long Reach Architectural Committee were approved.

#### **2. Approval of Appointments to the Town Center Architectural Committee**

There being no objections, the appointments of Joel Broida, Hugh Tousey, and Linda Wengel to the Town Center Architectural Committee were approved.

### **(b) Other Recommendations for Action**

**1. Approval of Appointment of Volunteer Community Member to the Audit Committee**

**Action:** The Board unanimously approved the Audit Committee’s recommendation that Edward Berman be appointed to the Audit Committee as a volunteer community member.

Vote: 9-0-0

For: Mses. Zaret and Coyle; and Messrs. Cornell, Hekimian, Coleman, Schwind, Kirsch, Coale and Stack

Against: None

Abstain: None

**9. Committee Agendas**

**(a) Planning and Strategy Committee**

**1. Discussion**

**(b) Symphony Woods (On-going)**

**(i) Strategic Vision Statement**

**(ii) Phasing of Park Development**

**(iii) Pre-submittal SDP**

Jan Clark and Jane Dembner participated in an extensive discussion with the Committee on all three subsections of the topic.

**Point of Order** As the discussion continued past its allotted time, Ms. Coyle made a motion to the Board that the PSC be allowed to extend their discussion for an additional 15 minutes, and Mr. Schwind seconded. The motion passed.

Vote: 8-1-0

For: Mses. Zaret and Coyle; and Messrs. Cornell, Hekimian, Coleman, Schwind, Coale and Stack

Against: Mr. Kirsch

Abstain: None

**(b) Strategic Implementation Committee**

**1. Discussion**

**(a) Update on Friends of Columbia** Michelle Miller gave an update on the Friends of Columbia, and announced there would be a meeting of the Friends of Columbia on August 30, 2011.

**(a) Planning and Strategy Committee**

**1. Discussion**

**(c) Strategic Planning Matrix for 2011 (1<sup>st</sup> Reading)**

**Action:** Mr. Coleman moved and Ms. Zaret seconded that the committee recommend to the Board that it adopt the Strategic Planning Matrix for 2011. The motion passed.

Vote: 2-1-0

For: Ms. Zaret and Mr. Coleman

Against: Mr. Hekimian  
Abstain: None

**(d) Committee Tracking Form** The committee added an item regarding a summary of the survey results on Symphony Woods to the Tracking Form.

**2. Chair's Report** The Chair said that the work session on August 18<sup>th</sup> at 7:30 p.m., is a budget work session for the entire Board. The Financial Advisory Committee may meet one-half hour before an upcoming Board meeting.

**(b) Strategic Implementation Committee**

**2. Chair's Report** There was no report.

**(c) External Relations Committee**

**2. Chair's Report** The Chair, Andy Stack, talked about the progress of the ERC's meetings with the individual Villages.

**(d) Board Operations Committee**

**1. Chair's Report** The Chair, Mr. Cornell, reminded everyone that the September meeting of the BOC would fall on August 29.

**10. Non-Strategic Issues for Board Consideration** There was no discussion on this item.

## **11. Tracking Forms**

**(a) Tracking Form for Board Requests** Oakland Mills Village's request of support for the Route 29 bridge was added to the External Relations Committee's Tracking Form.

**(b) Tracking Form for Resident Requests** Tom Scott's request regarding the open space inventory was added to the Tracking Form.

**12. Talking Points** The Recording Secretary, Erin Gilland Roby, read the Talking Points.

## **13. Adjournment**

The meeting adjourned at 10:15 p.m.

Respectfully submitted,  
Erin Gilland Roby  
Recording Secretary